



Box 263

Audubon, Minnesota 56511

218-439-6582 • Fax 218-439-3910

<http://www.audubonmn.govoffice2.com/>

AUDUBON CITY COUNCIL AGENDA

Special Meeting

May 18, 2021 ~ 6:00 PM

Audubon City Hall

[Zoom link](#)

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. WREN/SWAN STREET PROJECT**
 - 3.01 Financing Discussion for Interest and Term
 - 3.02 [Resolution 2021-13 – Resolution Declaring Cost to be Assessed & Ordering Preparation of Proposed Assessment](#)
 - 3.03 [Resolution 2021-14 – Resolution for Hearing on Proposed Assessment](#)
- 4. FIRE/COMMUNITY HALL FUNDING SUBMISSION APPROVAL**
- 5. UBC CLERK POSITION**
- 6. ADJOURNMENT**

Resolution 2021-13 – Resolution Declaring Cost to be Assessed & Ordering Preparation of Proposed Assessment

WHEREAS, a contract has been let (estimated costs have been calculated) for Improvement No. 2021-1, , the Wren Circle and Swan Street; Water, Sewer & Roadway Improvements project and the contract (bid) price (estimated cost) for such improvement is \$183,383.90 and the expenses incurred or to be incurred in the making of such improvement amount to \$62,838.39 so that the total cost of the improvement will be \$246,222.29.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF AUDUBON, MINNESOTA, AS FOLLOWS:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$0.00 and the portion of the cost to be assessed against benefited property owners is declared to be \$246,222.29;
2. Assessments shall be payable in equal annual installments extending over a period of _____ years, the first of the installments to be payable on or before the first Monday in January, 2022, and shall bear interest at the rate of _____ percent per annum from the date of the adoption of the assessment resolution.
3. The City Clerk, with the assistance of the City Engineer (Consulting Engineer), shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection;
4. The City Clerk shall, upon the completion of such proposed assessment, notify the Council thereof.

Adopted by the City Council of the City of Audubon on May 18, 2021.

Resolution 2021-14 – Resolution for Hearing on Proposed Assessment

WHEREAS, by a resolution passed by the Council on May 14th, 2021, the City Clerk was directed to prepare a proposed assessment of the cost of Improvement No. 2021-1, the Wren Circle and Swan Street; Water, Sewer & Roadway Improvements project.

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF AUDUBON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on Monday, June 14, 2021 in the city hall located at 357 4th St., Audubon, MN 56511, <https://us02web.zoom.us/j/89994397012> to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Audubon, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Audubon the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council of the City of Audubon on May 18, 2021.